



# Cape Town Hebrew Congregation

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## Confirmation of Marriage Overview

**BETWEEN:**

Bride: \_\_\_\_\_

Groom: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Chuppah at: \_\_\_\_\_

Reception at: \_\_\_\_\_

Please check that the above information is correct. If there are any changes please notify the shul office.

## Letter of Congratulations

**Dear Bride and Groom**

The President and Committee join me in extending a hearty mazel tov to you and your families on the special occasion of your forthcoming marriage. We are delighted that you have chosen to be married under the auspices of the Gardens Shul and look forward to welcoming you to any services you might wish to attend. Our outstanding cantor and choir are world class and our magnificent shul one of the oldest in South Africa. At Gardens we strive to create a close and welcoming community with services that are relevant, personal and meaningful.

Attached please find the necessary marriage application forms for completion. Kindly return the completed forms, together with the required documentation, to the shul office as soon as possible.

Just like any other congregation, the Gardens Shul relies on its young members to swell its numbers so that we are able to continue the traditions that have kept this Congregation since 1841.

To encourage you to join our Gardens Shul family, we offer all couples married by our Shul, one year's **free** membership (excluding the price of seats) and we take the liberty of attaching a membership Form should you wish to avail yourself of this opportunity.

With warm Synagogue Greetings

Rabbi Osher and Sarah Feldman

# Marriage Information

Below you can find some important information to help you get the ball rolling as well as the relevant documentation we require from you.

- **First things first, don't be overwhelmed.** Before filling out your forms we suggest that you set up a meeting with the Rabbi. He will guide you through the entire process and help to make the booking of your wedding as easy as possible.
- **Jewish Marriage Education & Marriage Preparation Course**

The Jewish Marriage Education course is compulsory for all couples marrying under the auspices of a Synagogue affiliated with the South African Union of Orthodox Synagogues. It deals with the practical and spiritual elements of the Jewish marriage and is conducted over a series of several weeks in private consultations. There is no charge. (Couples from overseas should study with an Orthodox Rabbi and Rebbetzin of their choosing. A letter from the Rabbi should be provided confirming that the couple has completed the course. Please contact the Shul should you require any assistance in finding an Orthodox Rabbi in your area)

The second course is the Marriage Preparation course, run under the auspices of FAMSA, and comes highly recommended by many psychologists and psychiatrists. Both of these courses can greatly enhance the relationship and coping skills of the couple. Please speak to the Rabbi and he will be glad to connect you with the relevant parties.

Carefully complete the Marriage Application Form, sign it and return to the office at least 2 months prior to the wedding. You can complete the form online or you can come to the shul to fill in all of the documentation and the secretary will be happy to assist you in what is required before the wedding can go ahead. Please note that every couple requires the same documentation regardless of their background.

- If unable to write Hebrew, please write Hebrew Names in English (i.e. transliterate them).
- If parents are not members of the Cape Town Hebrew Congregation, a letter is required from the minister of the Congregation to which the party belongs, confirming that he or she is of the Jewish Faith, and that there is no impediment to the said marriage according to Jewish Law. If either parent was a convertee, state when and where conversion took place. In all instances, details of when and where parents were married are required.
- **If under the age of 21 years, parents must sign consent form.**
- A letter is required from a Lawyer confirming that an Antenuptial Contract has been entered into. Also copies of ID Documents of both parties.
- The civil marriage officer, who is usually the Rabbi, will complete the Marriage Register, which is finalized on the day of the wedding. He will then issue you with a Marriage Certificate.
- **DIVORCED** - If an applicant is divorced, then a copy of the civil divorce and a copy of the 'GET' must be attached to the form, particularly if the GET was not done in Cape Town. In addition, an affidavit from the person him/herself, or from someone who knows him/her well, must be attached to the form, stating that he/she has not remarried since the divorce.

- **WIDOWED** – If an applicant is a widow/er then, in addition to the information required on the application, the following is required:
  - (a) The Death Certificate of the deceased spouse.
  - (b) An Affidavit from the person him/herself, or from someone who knows him/her well, stating that he/she has not remarried since being widowed.
- If an applicant was married previously to a non-Jewish partner and divorced, the civil divorce document must be provided, as well as an affidavit stating that the parties were divorced and that the non-Jewish partner was not converted to Judaism.
- If an applicant comes from outside South Africa, he/she must obtain a document from a Beth Din or any Orthodox Rabbi in his/her place of origin, stating that the applicant is Jewish and that the applicant has not been married previously, or, if married previously, that he/she is now free in terms of Jewish Law, to contract another Jewish marriage.
- If an applicant is a convert or the child of a convert, or the adopted child of his/her parents, the relevant documents must be attached to the application.
- **FULL Birth Certificate** of both prospective Groom and Bride must be attached to the application.
- If the Bride intends going out of South Africa immediately after the wedding and is applying for a Passport in her married name, kindly inform this office (021 465-1405), and a letter will be given to her which must be attached to her application for such a Passport.

**CHECKLIST OF DOCUMENTS THAT MUST BE ATTACHED TO YOUR COMPLETED FORMS:**

- (1) Certified photocopies of your South African I.D. (or Passport if not a SA citizen).
- (2) Copies of both parents Ketubahs.
- (3) Copies of Full Birth Certificates (Unabridged) of Bride and Groom.
- (4) Copy of 'Get' should either party be divorced;
- (5) The affidavit forms confirming your marital status are to be completed and signed by two friends of the Bride & two friends of the Groom.

**REQUIREMENTS FOR A CIVIL MARRIAGE**

- (1) Certified copies of husband and wife's South African ID's.
- (2) If they or one of the married couple are not SA citizens then a B1-31 Home Affairs form needs to be filled in with a copy of their visa or a copy of their foreign passport where it was stamped when they entered South Africa.
- (3) Two certified copies of ID's of two witnesses. Witnesses must bring their SA ID's to the civil marriage.
- (4) ID pictures of the husband and wife.
- (5) Left thumbprints of husband and wife (this can be done at the shul office).

# Affidavit Confirming Marital Status

## BRIDE

### TO WHOM IT MAY CONCERN

This is to confirm that I have been a friend of \_\_\_\_\_  
for many years and to the best of my knowledge she has never been married before.

#### WITNESS 1

#### WITNESS 2

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## GROOM

### TO WHOM IT MAY CONCERN

This is to confirm that I have been a friend of \_\_\_\_\_  
for many years and to the best of my knowledge he has never been married before.

#### WITNESS 1

#### WITNESS 2

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## Wedding Fee Structure

DESCRIPTION	CATEGORY A:	CATEGORY B:	CATEGORY C:	CATEGORY D:
Choral	R9 400	R10 500	R12 700	R15 525
Non-Choral	R6 450	R7 450	R9 675	R12 500
Outside Choral ( <i>Local</i> )	R10 000	R11 000	R12 000	R13 500
Outside Choral ( <i>Country</i> )	R11 100	R12 100	R13 500	R16 500
Outside Non-Choral	R6 450	R7 450	R9 675	R12 500
UOS Authorisation Fee	R575	R575	R1 150	R2 760

### UOS Authorisation Fee - Non-member

**Late Applications** (less than 2 months from our receiving the LAST of the required documents) - **R2 300**

Category A: Fees payable by a member of Cape Town Hebrew Congregation.

Category B: Fees payable by a member of another congregation affiliated to the Union of Orthodox Synagogues, Cape Town (UOS)

Category C: Fees payable by a non-member of any congregation affiliated to the UOS.

Category D: Fees payable by non-member of overseas origin.

KINDLY NOTE: Fees listed above are current and are subject to an annual increase.

Inhouse ketubah (various designs available) from R950.

All fees must be paid at least 6 weeks prior to the date of marriage.

**PLEASE NOTE THAT THESE FEES DO NOT INCLUDE THE CHOIR OR CHONI G.**  
**SHOULD YOU WISH TO BOOK CHONI G FOR YOUR WEDDING**  
 Please email his agent [heidi@hdsentertainment.co.za](mailto:heidi@hdsentertainment.co.za)  
**SHOULD YOU WISH TO BOOK THE CHOIR PLEASE CONTACT THE SHUL OFFICE.**

## Authorisation Order Form

I \_\_\_\_\_ hereby authorise CAPE TOWN HEBREW CONGREGATION to debit my credit card account for the amount of R \_\_\_\_\_.

The following are my credit card account and personal details:

Credit card number: \_\_\_\_\_ Expiry date: \_\_\_\_\_

CVV number (three digit number on back of card): \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Identity number: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

# Marriage Enrichment Programme

**Mazeltov on your engagement!**

Now is the time to prepare for your marriage and not just your wedding. We invite you to participate in the Marriage Enrichment Programme, a project of the UOS.

This programme was established to add value to marriages in the Jewish community. It encompasses a world renowned and globally used marriage preparation and enrichment programme.

The programme uses a questionnaire covering 5 key areas of your relationship, and is designed to:

- Help you learn more about yourself and your partner.
- Explore relationship strengths and growth areas.
- Strengthen your communication and problem solving skills.
- Recognize the influence of families of origin on your present relationship.
- Identify and develop your personal and couple goals.

This programme is conducted by a trained counsellor and comprises 4 one-hour sessions which are confidential and supportive.

**COST:** R250.00 processing fee plus R240.00 counselling fee

**CONTACTS:** Avigail Popack - 021 439 4379 / 083 775 0030  
Chabad Centre (Office Hours) - 021 434 3740

## Union of Orthodox Synagogues of South Africa Form of Application for Authorisation of a Marriage in a Synagogue

This form must be completed and signed by both parties and an accredited officer of the Synagogue at or through which the marriage is to be solemnised.

Date of application: \_\_\_\_\_ Synagogue: \_\_\_\_\_

Day, Date and Time of proposed marriage: \_\_\_\_\_

	BRIDEGROOM	BRIDE
1. A. English name in full	_____	_____
B. Address	_____	_____
C. Telephone numbers	_____	_____
	H: _____	H: _____
	W: _____	W: _____
	Cell: _____	Cell: _____
D. Date of birth	_____	_____
E. Place of birth	_____	_____
F. I.D. Number	_____	_____

	BRIDEGROOM	BRIDE
<p>2. A. Hebrew name(s)</p> <p>B. Hebrew name(s) of father</p> <p>C. Is father Cohen / Levi / Yisrael?</p> <p>D. Hebrew name(s) of mother</p> <p>E. State synagogue where parents married</p> <p>F. Date of parents' marriage</p> <p>G. Are parents living</p> <p>H. Address of parents</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>3. A. Have you been married before?</p> <p>B. If so where and when did previous marriage(s) take place</p> <p>C. State name of previous spouse(s)</p> <p>D. What is your status: single, widow(er), divorced?</p> <p>E. If widowed when and where did spouse die?</p> <p>F. If widowed were there any children from the marriage?</p> <p>G. If widowed did previous husband have any brothers? (bride only)</p> <p>H. If divorced state when and where was obtained</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>4. A. Was your mother born Jewish?</p> <p>B. Was your father born Jewish?</p> <p>C. If either parent was not born Jewish, state when and where Conversion took place</p> <p>D. Are you the natural or adopted child of your parents?</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>5. A. Have you any brothers from the same father? (groom only)</p> <p>B. How many?</p>	<p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p>



	BRIDEGROOM	BRIDE
6. A. Are prospective bridegroom and bride related? B. If so, state relationship	_____ _____	_____ _____
7. Address after marriage	_____ _____ _____	_____ _____ _____
8. Name of Congregation where parents are members	_____ _____	_____ _____
9. Are you getting married with or without antenuptial contract?	_____	_____

We would like to apply for membership to the Gardens Shul, **please tick.**

If you would like to apply for membership please kindly fill out the Yahrzeit Section below:

### Yahrzeit/Haskaroth Details

MOURNER'S NAME & SURNAME	ENGLISH & HEBREW NAME OF DECEASED	RELATIONSHIP	DATE OF PASSING (Am/pm on the day of passing)

## Membership & Seating Fees 2022

Lady Membership	R3 202
Gent Membership	R3 202
Couple Membership	R5 859
Lady Associate	R1 218
Gent Associate	R1 218
Couple Associate	R1 590

<b>*Lady Membership:</b>	<b>R3 570</b>
<b>*Gent Membership:</b>	<b>R3 938</b>
<b>*Couple Membership:</b>	<b>R6 905</b>
<b>UOS Fee Full Fees:</b>	<b>R 465</b>
<b>UOS Special Fees:</b>	<b>R 232.50</b>

### LADIES SEAT RENTAL:

Front Row	R1 050
Second Row	R 788
Third Row	R 525
Fourth Row	R 420
Fifth Row	R 210
Sixth Row	R 105

### COUPLES MARRIED IN SHUL:

1st Year Free
2nd Year 50% Of Fees
3rd Year 75% Of Fees

### GENTS SEAT RENTAL

#### BLOCKS A & E:

First Row	R4 200
Second Row	R3 675
Third Row	R3 150
Fourth Row	R2 363
Fifth Row	R1 838
Sixth Row	R1 575
Seventh Row	R1 313

#### BLOCKS B & F:

First Row	R3 675
Second Row	R3 150
Third Row	R2 363
Fourth Row	R1 838
Fifth Row	R1 575
Sixth Row	R1 313
Seventh Row	R1 050

#### BLOCKS C & G:

First Row	R3150
Second Row	R2 363
Third Row	R1 838
Fourth Row	R1 575
Fifth Row	R1 313
Sixth Row	R1 050
Seventh Row	R1 050
Ninth & Tenth Row	R1 313
Alongside Bimah	R 788

#### BLOCK J:

First Row	R3 150
Second Row	R2 888
Third Row	R2 625
Fourth Row	R2 363
Fifth Row	R2 100
Sixth Row	R1 838
Seventh & Eighth Row	R1 575

#### BLOCK K:

All Rows	R 473
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#### BLOCKS D & H:

All Rows	R 788
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**SECURITY: Couple - R 467**

**Single - R263**

**\*These Amounts Include The Cheapest Seat And Security Per Annum**

**PLEASE NOTE:** Tariff subject to annual increase